**BOARD AGENDA**

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| Date | Friday 1st August 2025 |
| Time | 1000 to 1230 |
| Venue | **Harper Adams University, Boardroom** |

Attendees: Michael Gale (Union Director), Jon Nicklin (Lay Trustee & Deputy Chair), Daisy Douglas (SU President & Chair), Erin Spruce (SU Vice President), Andy Allen (Lay Trustee), Joshua Tapner (Student Trustee), Sarah-Jayne Etherington (Deputy Union Director – Item 3)

**Apologies:** Helen Ashley (Lay Trustee), Howard Littler (Lay Trustee), Laura Outten (Lay Trustee), Max Tennant (Student Trustee),

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| **Business Items** | **Action** | **Paper** | **Lead** | **Time** |
| 1 Minutes of Last Meeting | To approve | Yes | DD | 05 Mins |
| 2 Matters Arising | To note | Yes | DD | 10 Mins |
| 3 Financial Matters  3.1 Management Accounts June 2025  3.2 Budget 2025-26 including COL increase | To approve  To approve | Yes  Yes | MG  MG | 30 Mins |
| 4 Union Director  4.1 Union Director Update  4.2 KPI Dashboard  4.3 Strategic Plan Progress  4.4 Staff Survey Action Plan | To note  To note  To note  To note | Yes  Yes  Yes  Yes | MG  MG  MG  MG | 30 Mins |
| 5 Policies and Matters for Approval  5.1 Governance Agenda Planner and Meetings  5.2Conflict of Interests Register  5.3 Strategic Plan  5.4 Sexual Harassment Policy  5.4.1 Sexual Harassment risk assessment | To approve  To note  To note | Yes  Yes  Yes | MG  MG  MG | 30 Mins |

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| **Papers as Read** | **Action** | **Paper** | **Lead** | **Time** |
| 6 Officer Reports | To note | Yes | DD/ ES | 15 Mins |
| 7 Risk Register | To note | Yes | MG | 05 Mins |
| 8 NUS Benchmarking  8.1 NUS People Insights Report  8.2 NUS People Insight and HASU Staff Survey | To note  To note | Yes  Yes | MG  MG | 05 Mins |

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| **AOB** | **Action** | **Paper** | **Lead** | **Time** |
| 9. Compassionate Leave | To note | No | MG | 5 Mins |