**BOARD AGENDA**

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| Date | Friday 1st August 2025 |
| Time | 1000 to 1230 |
| Venue | **Harper Adams University, Boardroom** |

Attendees: Michael Gale (Union Director), Jon Nicklin (Lay Trustee & Deputy Chair), Daisy Douglas (SU President & Chair), Erin Spruce (SU Vice President), Andy Allen (Lay Trustee), Joshua Tapner (Student Trustee), Sarah-Jayne Etherington (Deputy Union Director – Item 3)

**Apologies:** Helen Ashley (Lay Trustee), Howard Littler (Lay Trustee), Laura Outten (Lay Trustee), Max Tennant (Student Trustee),

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| **Business Items** | **Action** | **Paper** | **Lead** | **Time** |
| 1 Minutes of Last Meeting | To approve | Yes | DD | 05 Mins |
| 2 Matters Arising | To note | Yes | DD | 10 Mins |
| 3 Financial Matters3.1 Management Accounts June 20253.2 Budget 2025-26 including COL increase | To approveTo approve | YesYes | MGMG | 30 Mins |
| 4 Union Director4.1 Union Director Update4.2 KPI Dashboard4.3 Strategic Plan Progress4.4 Staff Survey Action Plan | To noteTo noteTo noteTo note | YesYesYesYes | MGMGMGMG | 30 Mins |
| 5 Policies and Matters for Approval5.1 Governance Agenda Planner and Meetings 5.2Conflict of Interests Register5.3 Strategic Plan5.4 Sexual Harassment Policy5.4.1 Sexual Harassment risk assessment  | To approveTo noteTo note | YesYesYes | MGMGMG | 30 Mins |

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| **Papers as Read** | **Action** | **Paper** | **Lead** | **Time** |
| 6 Officer Reports | To note | Yes | DD/ ES | 15 Mins |
| 7 Risk Register | To note | Yes | MG | 05 Mins |
| 8 NUS Benchmarking8.1 NUS People Insights Report8.2 NUS People Insight and HASU Staff Survey | To noteTo note | YesYes | MGMG | 05 Mins |

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| **AOB** | **Action** | **Paper** | **Lead** | **Time** |
| 9. Compassionate Leave | To note | No | MG | 5 Mins |