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## **RAG TREASURER - ROLE DESCRIPTION 2020/21**

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The RAG Treasurer main role is to keep track of the RAG budget, RAG funds and also undisturbed funds. To lead the group's development and assist with events when needed.

### **The RAG Treasurer your purpose will be to:**

- To work closely with the RAG Chair and RAG Secretary.
- To keep track of money in the RAG budget, RAG Fund and RAG Undistributed funds.
- Set budgets for different projects and events for the rest of the committee.
- Count money from events and ensure money is paid correctly into the RAG account.
- Adhere to all HASU policies.

### **As the RAG Treasure you will:**

- Keep track of money in the RAG account and share information with the HASU Finance Officer
- Attend meetings with the HASU Finance Officer to review activity and the RAG account
- Ensure that money is paid correctly into the RAG account and distributed correctly out of it.
- Attend SU executive training
- Support sports clubs and societies with RAG activity.
- Represent and promote the RAG chosen charities across fundraising activity.
- Be part of the SU Executive WhatsApp group for organisational purposes.
- Attend SU Executive Meetings.
- Attend all training provided by the students' union.

### **As the RAG Treasurer you might**

- Attend meetings or University Committee meetings.
- Engage with local and national charities and bodies.
- Collaborate with relevant student groups to run events for students.

### **As an elected part-time SU officer you will**

- Ensure your work is influenced by student needs and opinions.
- Represent and engage with students of all types of study.

- Work and support your team of fellow part time officers and the full time President and Vice President.
- Be ready and willing to accept actions from SU Executive meetings and engage positively in the scrutiny process.
- Run campaigns alongside your fellow Officers, raising awareness of issues affecting students.

**Benefits and skills from the role:**

- You will gain a good understanding of educational issues.
- You will gain experience of building relationships with a range of stakeholders.
- You will gain experience of planning and leading campaigns.
- You will have access to training, development and networking opportunities inc access to BUCS meetings.
- You will gain experience of working in a team and working collaboratively.

**What could YOU bring to this role?**